

No: MMCH&RC/Prin. Off/17/2026

Date: 09.09.2026

Sub: CONSTITUTION OF ENABLING UNIT FOR PERSONS WITH BENCHMARK DISABILITIES (PwBD)

In order to facilitate the effective implementation of the provisions relating to Persons with Benchmark Disabilities (PwBD) and to ensure an inclusive, accessible and supportive academic environment for students with disabilities, an Enabling Unit for Persons with Benchmark Disabilities (PwBD) is hereby constituted in the College with immediate effect.

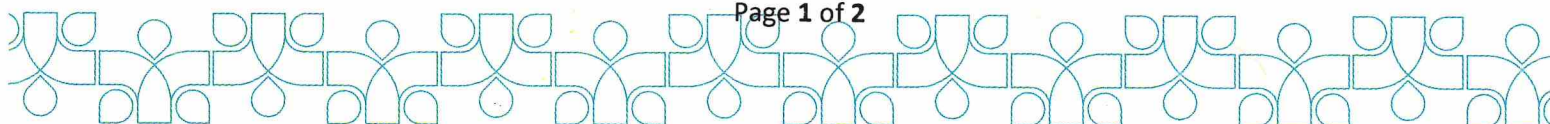
The Unit shall function under the overall supervision of the Principal and shall coordinate all matters relating to accessibility, reasonable accommodation, academic support, welfare and other legitimate requirements of PwBD students.

Composition of the Enabling Unit

Sl. No.	Designation/Member	Role
1.	Dr. Prathap S -Principal	Chairperson
2.	Dr. Rijesh P -Vice Principal Professor & HOD	Member
3.	Dr. Padmaja G Nair, Vice Principal Professor & HOD	Member
4.	Dr. George P Jacob , Professor & HOD -Senior Faculty	Member Coordinator
5.	Col. Mohanan P-Administrative Officer	Member
6.	Dr. Neena Priyadharshini, Professor &HOD -Student Welfare/Student Affairs Officer	Member
7.	Dr. Sinu Sathian, Associate Professor- Representative from the Department of Psychiatry/Psychology	Member
8.	Dr. Geethu Harikumar-Representative from the Department of Physical Medicine & Rehabilitation department	Member
9.	Mr. Ajith Kumar- IT Manager -IT/Technical Officer	Member
10.	Mr. Ajith Kumar V -Hostel Warden	Member
11.	Representative of PwBD students, wherever applicable	Special Invitee

Duties and Responsibilities of the committee

1. Identify and address the needs of PwBD students and facilitate their participation in academic, clinical, co-curricular and extracurricular activities.
2. Ensure reasonable accommodation and appropriate academic support in accordance with applicable statutory and regulatory provisions.





3. Facilitate accessibility to classrooms, laboratories, libraries, examination halls, hostels, clinical areas and other college facilities.
4. Coordinate with the concerned departments for providing appropriate assistance, including accessible learning resources, assistive technology and other support services wherever required.
5. Facilitate appropriate arrangements for examinations, including permissible accommodations such as accessibility assistance, extra time, scribes or other approved facilities, as applicable.
6. Monitor and report any accessibility barriers and recommend corrective measures to the College authorities.
7. Create awareness among students and staff regarding disability rights, inclusion, accessibility, dignity and non-discrimination.
8. Maintain appropriate records relating to requests for accommodation and action taken, while ensuring confidentiality and dignity of students.
9. Establish a mechanism for PwBD students to submit their grievances or requests for assistance and ensure their timely redressal.
10. Coordinate with statutory/regulatory authorities, University and Government agencies, wherever necessary, in matters concerning PwBD students.
11. Periodically review the accessibility of the campus and recommend barrier-free infrastructure and facilities.
12. Submit a periodic report to the Principal regarding the activities of the Unit, issues identified and measures undertaken.

The Unit shall meet at least once every three months, and whenever necessary, to consider matters requiring immediate attention.

All Heads of Departments, teaching and non-teaching staff, wardens and other concerned officials are directed to extend necessary cooperation to the Enabling Unit for the effective discharge of its functions.

This order shall come into force with immediate effect.

Principal

Prof. Dr. PRATHAP S.
MBBS, MS, MCh (Paediatric Surgeon)
Principal
**MALABAR MEDICAL COLLEGE HOSPITAL &
RESEARCH CENTRE, Ulliyeri, Kozhikode**

Copy to:

1. All Heads of Departments
2. Vice Principal
3. Administrative Officer
4. Student Welfare Officer
5. Hostel Wardens
6. IT/Technical Section
7. Notice Board
8. Office File

